

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				I. CONTRACT ID CODE	PAGE OF PAGES
				S	1   5
2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)	
	12-Feb-2008	WB1XWH7206M300			
6. ISSUED BY	CODE	7. ADMINISTERED BY (If other than item 6)		CODE	WB1XWH
USA MED RESEARCH ACQ ACTIVITY 820 CHANDLER ST FORT DETRICK MD 21702-5014	WB1XWH	USA MED RESEARCH ACQ ACTIVITY ATTN: TOM HOOD 301-619-8585 TOM.HOOD@DET.AMEDD.ARMY.MIL FORT DETRICK MD 21702			
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)				9A. AMENDMENT OF SOLICITATION NO.	
THE STUDENT CONSERVATION ASSOCIATION RAY AUGER, 603-543-1700, EXT 144 PO BOX 550 CHARLESTOWN NH 03603-0000					
				9B. DATED (SEE ITEM 11)	
				X 10A. MOD. OF CONTRACT/ORDER NO. WB1XWH-07-2-0088	
				X 10B. DATED (SEE ITEM 13) 30-Jul-2007	
CODE 09EU9	FACILITY CODE				
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended.					
Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. ACCOUNTING AND APPROPRIATION DATA (If required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.					
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.					
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).					
X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: Bilateral Mod IAW mutual agreement of both parties.					
D. OTHER (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.					
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: thood082202 The purpose of this modification is to change the payment clauses.					
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.					
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
SCOTT S. WEAVER SENIOR VICE PRESIDENT FOR GOVERNMENT RELATIONS & PARTNERSHIP DEVELOPMENT			TEL: _____ EMAIL: _____		
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED	16B. UNITED STATES OF AMERICA		16C. DATE SIGNED
 (Signature of person authorized to sign)		2/15/08	BY _____ (Signature of Contracting Officer)		

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

## SUMMARY OF CHANGES

## SECTION A - SOLICITATION/CONTRACT FORM

The 'administered by' organization has changed from  
USA MED RESEARCH ACQ ACTIVITY  
ATTN: STEPHEN YUTER  
301-619-2618  
STEPHEN.YUTER@DET.AMEDD.ARMY.MIL  
FORT DETRICK MD 21702-5014  
to  
USA MED RESEARCH ACQ ACTIVITY  
ATTN: TOM HOOD  
301-619-8585  
TOM.HOOD@AMEDD.ARMY.MIL  
FORT DETRICK MD 21702

The 'Payment will be made by' organization below has been deleted:  
DEFENSE FINANCE AND ACCOUNTING SERVICE  
DFAS ROME  
325 BROOKS ROAD  
CUSTOMER SVC:1-800-553-0527  
ROME NY 13441-4527

## SECTION I - CONTRACT CLAUSES

The following have been modified:

**A.** This award is made under the authority of 16 U.S.C. 670C-1, the Sikes Act. The recipient's statement of work dated 31 Jul 2007 are incorporated herein by reference. The Catalog of Federal Domestic Assistance Number relative to this award is CFDA 12.421

**GOVERNMENT INTERACTION (NOV 2000) (USAMRAA)** The active participants in this award are the U.S. Army Environmental Command (USAEC), U.S. Army Medical Research Acquisition Activity (USAMRAA) and the Student Conservation Association (SCA).

**B. ACCEPTANCE OF AWARD:** The recipient is not required to countersign this assistance award. In case of disagreement, the recipient shall notify the Grants Officer and not assess the grant any costs until such disagreement(s) is resolved.

**C. USAMRAA GENERAL TERMS AND CONDITIONS:** This assistance agreement is subject to the USAMRAA General Terms and Conditions and to any special considerations as contained in the below mentioned Section titled "Special Terms and Conditions". These USAMRAA General Terms and Conditions are incorporated by reference with the same force and effect as if they were given in full text. The full text of the USAMRAA General Terms and Conditions may be accessed electronically at <http://www.usamraa.army.mil/pages/index.cfm>.

**D. SPECIAL TERMS AND CONDITIONS**

## 1. RESEARCH TECHNICAL REPORTING REQUIREMENTS (JAN 2007) (USAMRAA)

### Format Requirements for Annual/Final Reports

a. Annual reports must provide a complete summary of the research accomplishments to date with respect to the approved Statement of Work. Journal articles can be substituted for detailed descriptions of specific aspects of the research, but the original articles must be attached to the report as an appendix and appropriately referenced in the text. The importance of the report to decisions relating to continued support of the research can not be over-emphasized. An annual report shall be submitted within 30 calendar days of the anniversary date of the award for the preceding 12 month period. If the award period of performance is extended by the Grants Officer, then an annual report must still be submitted within 30 days of the anniversary date of the award. A final report will be due upon completion of the extended performance date that describes the entire research effort.

b. A final report summarizing the entire research effort, citing data in the annual reports and appended publications shall be submitted at the end of the award performance period. The final report will provide a complete reporting of the research findings. Journal publications can be substituted for detailed descriptions of specific aspects of the research, but an original copy of each publication must be attached as an appendix and appropriately referenced in the text. All final reports must include a bibliography of all publications and meeting abstracts and a list of personnel (not salaries) receiving pay from the research effort.

Although there is no page limitation for the reports, each report shall be of sufficient length to provide a thorough description of the accomplishments with respect to the approved Statement of Work. Submission of the report in electronic format (PDF or Word file only), shall be submitted to:

Mr. Thomas Vorac, USAEC  
(410) 436-7378, [thomas.vorac@us.army.mil](mailto:thomas.vorac@us.army.mil)

All reports shall have the following elements in this order

**FRONT COVER:** Sample front cover provided at <https://mrmc.detrick.army.mil/rrpindex.asp>. The Accession Document (AD) Number should remain blank.

**STANDARD FORM 298:** Sample SF 298 provided at <https://mrmc.detrick.army.mil/rrpindex.asp>. The abstract in Block 13 must state the purpose, scope, major findings and be an up-to-date report of the progress in terms of results and significance. Subject terms are keywords that may have previously assigned to the proposal abstract or are keywords that may be significant to the research. The number of pages shall include all pages that have printed data (including the front cover, SF 298, table of contents, and all appendices). Please count pages carefully to ensure legibility and that there are no missing pages as this delays processing of reports. Page numbers should be typed: please do not hand number pages.

**TABLE OF CONTENTS:** Sample table of contents provided at <https://mrmc.detrick.army.mil/rrpindex.asp>.

**INTRODUCTION:** Narrative that briefly (one paragraph) describes the subject, purpose and scope of the research.

**BODY:** This section of the report shall describe the research accomplishments associated with each task outlined in the approved Statement of Work. Data presentation shall be comprehensive in providing a complete record of the research findings for the period of the report. Provide data explaining the relationship of the most recent findings with that of previously reported findings. Appended publications and/or presentations may be substituted for detailed descriptions of methodology but must be referenced in the body of the report. If applicable, for each task outlined in the Statement of Work, reference appended publications and/or presentations for details of result findings and tables and/or figures. The report shall include negative as well as positive findings. Include problems in accomplishing any of the tasks. Statistical tests of significance shall be applied to all data whenever possible. Figures and graphs referenced in the text may be embedded in the text or appended. Figures and graphs can also be referenced in the text and appended to a publication. Recommended changes or future work to better address the

research topic may also be included, although changes to the original Statement of Work must be approved by the Army Contracting Officer Representative. This approval must be obtained prior to initiating any change to the original Statement of Work.

**KEY RESEARCH ACCOMPLISHMENTS:** Bulleted list of key research accomplishments emanating from this research.

**REPORTABLE OUTCOMES:** Provide a list of reportable outcomes that have resulted from this research to include:

manuscripts, abstracts, presentations; patents and licenses applied for and/or issued; degrees obtained that are supported by this award; development of cell lines, tissue or serum repositories; informatics such as databases and animal models, etc.; funding applied for based on work supported by this award; employment or research opportunities applied for and/or received based on experience/training supported by this award.

**CONCLUSION:** Summarize the results to include the importance and/or implications of the completed research and when necessary, recommend changes on future work to better address the problem. A "so what section" which evaluates the knowledge as a scientific or medical product shall also be included in the conclusion of the report.

**REFERENCES:** List all references pertinent to the report using a standard journal format (i.e. format used in *Science, Military Medicine, etc.*).

**APPENDICES:** Attach all appendices that contain information that supplements, clarifies or supports the text. Examples include original copies of journal articles, reprints of manuscripts and abstracts, a curriculum vitae, patent applications, study questionnaires, and surveys, etc.

Pages shall be consecutively numbered throughout the report. **DO NOT RENUMBER PAGES IN THE APPENDICES.**

Mark all pages of the report which contain proprietary or unpublished data that should be protected by the U.S. Government. **REPORTS NOT PROPERLY MARKED FOR LIMITATION WILL BE DISTRIBUTED AS APPROVED FOR PUBLIC RELEASE.** It is the responsibility of the Principal Investigator to advise the U.S. Army Medical Research and Materiel Command when restricted limitation assigned to a document can be downgraded to Approved for Public Release. **DO NOT USE THE WORD "CONFIDENTIAL" WHEN MARKING DOCUMENTS.**

## **2. COST REIMBURSEMENT PAYMENTS AND FULL FUNDING (NOV 2000) (USAMRAA)**

a. **Payments.** Payments under this award shall be made to the recipient on a cost reimbursement basis. The recipient shall submit one original Standard Form 270, Request for Advance or Reimbursement (form available on web site <http://www.usamraa.army.mil>), monthly, but not less frequently than quarterly, to the invoicing POC at the internship site. The SCA shall invoice the site directly and send a duplicate copy to USAMRAA for record purposes. The invoicing POC at the site shall be responsible for the receiving reports and for sending the invoices to DFAS.

Failure to invoice at least quarterly may result in delay of payment and may be cause for termination of the grant.

Questions relative to payment issues involving Defense Finance and Accounting Service shall be directed to the invoicing POC at the site.

Contract issues to Contract Specialist, Thomas Hood at 301-619-8585, Fax: 301-619-9656, [thomas.hood@amedd.army.mil](mailto:thomas.hood@amedd.army.mil).

The payment office shall be specified in the task order.

For USACE this is: US Army Corps of Engineers Finance Center, XX District, 5722 Integrity Drive, Millington, TN 38054-5005.

For US Air Force this is: Defense Finance and Accounting Service, Limestone, 27 Arkansas Road, Suite 300, Limestone, ME 04751-6216

For US Marine Corps this is: Defense Finance and Accounting Service, PO Box 369022, Columbus, OH 43236

b. Electronic Funds Transfer. All payments to the recipient will be made by electronic funds transfer (EFT). The recipient shall contact the Defense Finance and Accounting System (DFAS) named on the face page of the task order to make arrangements for EFT. Failure to do so may result in nonpayment.

### **3. MAXIMUM OBLIGATION (SEP 2006) (USAMRAA)**

The maximum obligation for support of the project will not exceed the amount specified in the award, as amended. USAMRAA does not amend assistance agreements to provide additional funds for such purposes as reimbursement for unrecovered indirect costs resulting from the establishment of final negotiated rates or for increases in salaries, fringe benefits and other costs.

(End of Summary of Changes)