

ATTACHMENT C

Q&Q

MEMORANDUM FOR: Amanda Irwin Campbell

1. This proposal by University of Minnesota entitled "Development of Guidelines for Implementing Benefits Based Management at Corps of Engineers Projects" was selected by the Engineer Research and Development Center (ERDC) Environmental Laboratory (EL). The ERDC EL Office maintains all technical evaluations, notifies the contractors regarding the selection, provides all debriefings, and is the principal point of contact for all activities under this solicitation.
2. The University of Minnesota proposes to develop guidelines for implanting benefits based management at Corps of Engineers (CE) projects during this project. They will identify benefits accrued to recreation visitors to CE projects, assemble best practices for managing CE projects to optimize benefit attainment and develop training materials and website content for posting on the Natural Resource Management Gateway. Successful conclusion of the project would provide the CE with guidelines for implementing benefit based management on CE projects.
3. Quantitative/qualitative factors:
 - a. **Labor Hours** - The University of Minnesota proposes \$41,819 in graduate student labor and \$18,000 in Principal Investigator labor to conduct the project. The total labor proposed are necessary reasonable and adequate to perform the task.
 - b. **Category of Labor and Mix** - The large majority of the project labor proposed is allocated to graduate student labor with only 30 per cent of the labor cost allocated to principal investigators. This balance of graduate student to principal investigator labor is reasonable.
 - c. **Travel** - The University of Minnesota proposes \$5,600 in travel to provide opportunities for peer review of products at professional conferences and present products at CE

headquarters staff and leadership team meetings. These trips are needed to meet sponsor requirements and ensure quality control.

d. **Materials** - The University of Minnesota propose a very small budget of \$620 for photocopy supplies and presentation development. This is reasonable given the scope of the project.

e. **Government Furnished Property (GFP)** - The University of Minnesota does not require any GFP to conduct this project.

4. The Technical Monitor for this project is R. Scott Jackson, CERD-EE-E phone 601/634-2105.

R. Scott Jackson

Research Biologist