



**DEPARTMENT OF THE ARMY**

U.S. Army Corps of Engineers  
WASHINGTON, D.C. 20314-1000

REPLY TO  
ATTENTION OF:

22 MAY 1998

CECW-ON

**MEMORANDUM FOR COMMANDERS, MAJOR SUBORDINATE COMMANDS  
AND DISTRICT COMMANDS**

**SUBJECT: Policy Letter 98-03 -- Executive Order 13058. Protecting Federal Employees and the Public From Exposure to Tobacco Smoke at Civil Works Water Resources Development Projects**

1. This memorandum provides policy guidance on smoke free environments in order to protect Federal Government employees and members of the visiting public from exposure to tobacco smoke in Federal facilities.
2. Reference, Executive Order 13058, signed by President Clinton on 9 August 1997.
3. Smoking of tobacco products is prohibited in all interior space owned, rented, or leased by the Executive Branch of the Federal Government, and in any outdoor areas under Executive Branch control in front of air intake ducts. Interior space includes vehicles, boat cabins, office space, conference rooms, Visitor Centers, kitchen food preparation areas, restroom facilities, shower houses, changing rooms, portable toilets, park attendant (entrance) buildings, and any other public building or heavy equipment owned, rented, or leased by the U.S. Army Corps of Engineers.
4. The Executive Order also addresses smoking in doorways and in courtyards. These areas will be smoke free. Other areas that should be evaluated are amphitheaters and picnic shelters. Smoking in these areas is discouraged, however, local managers should determine the smoking policy for each of these facilities case by case, based on the airflow characteristics and normal density of public events at those facilities.
5. Posting of public facilities is necessary to designate non-smoking areas. Signs and decals are available from UNICOR. Evaluate each structure for maximum effect of minimum signage. Example: Posting a sign at the entrance may be sufficient to inform the visiting public, rather than posting each facility.
6. Implementation shall be achieved by 9 August 1998.

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7. A lenient enforcement policy is recommended during the implementation period. Authority for enforcement is 36 CFR, Part 327.12 (a) Posted Restrictions.
8. The CECW-ON point of contact for this matter is Ms. Cindy Jackson (202) 761-1797.

FOR THE COMMANDER:

Encl  
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RUSSELL L. FUHRMAN  
Major General, USA  
Director of Civil Works