

CECW-ON

28 Jul 1999

MEMORANDUM FOR COMMANDERS, MAJOR SUBORDINATE COMMANDS  
AND DISTRICT COMMANDS, ATTN: CHIEFS,  
OPERATIONS DIVISIONS

SUBJECT: National Recreation Reservation Service™ Interim Operating Procedures Manual,  
Version 2.0

1. The National Recreation Reservation Service™ (NRRS™) Interim Operating Procedures Manual, Version 2.0 (NRRS™ IOPM V 2.0) has been distributed in electronic version to all NRRS™ points of contact. It will be provided to all division and district Natural Resources Management points of contact by electronic mail, under this memorandum. The NRRS™ IOPM V 2.0 provides guidance on field level operation of the NRRS™, to include sites using Park Office and sites operating by fax and Daily Arrival Reports.
2. NRRS™ IOPM V 2.0 is an interim manual. It will be updated later this fall and provided as a final version prior to the 2000 recreation season. The NRRS™ Operating Procedures Manual will require periodic revision throughout the life of the NRRS™, to reflect program changes and improvements.
3. The referenced manual is also posted on the NRRS™ Team Home web site, <http://team-nrrs.usace.army.mil>. It may be downloaded and printed from that site, if users wish to have a hard copy.
4. The point of contact for the NRRS™ in CECW-ON is Ms. Judy Rice, (202) 761-1795. The NRRS™ Interagency Program Manager is Mr. Jack Ardner, (503) 808-3886. The U.S. Army Corps of Engineers NRRS™ Program Manager and Contracting Officer's Technical Representative is Mr. Greg Webb, (817) 978-4641. Mark Roderick, Rend Lake, (618) 724-2493 is the coordinator for the NRRS™ IOPM V 2.0.

FOR THE COMMANDER

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CHARLES M. HESS  
Chief, Operations Division  
Directorate of Civil Works