



**DEPARTMENT OF THE ARMY**  
U.S. ARMY CORPS OF ENGINEERS  
441 G STREET NW  
WASHINGTON, D.C. 20314-1000

SEP 13 2011

S: 15 November 2011

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**MEMORANDUM FOR CHIEFS, OPERATIONS, MAJOR SUBORDINATE COMMANDS  
AND DISTRICT COMMANDS**

**SUBJECT: Request for Nominations for the 2011 Excellence in Partnerships Award**

1. It is time to nominate an outstanding partner within your areas of responsibility for the U.S. Army Corps of Engineers Excellence in Partnerships Award. The award will be presented at the Association of Partners for Public Lands (APPL) annual conference to be held in Las Vegas, Nevada the week of 4-8 March 2012.
2. The Excellence in Partnerships Award was created to recognize outstanding contributions by a partner to the Corps Recreation and/or Environmental Stewardship programs. Nomination packages assembled according to the enclosed information will be forwarded electronically from each MSC to Ms. Heather Burke at CENWP-OD by COB 15 November 2011. A selection committee will review the nominations and provide recommendation to me for a final selection.
3. The winner will be honored at the APPL award ceremony that recognizes all outstanding partners with the Corps, the National Park Service, the Bureau of Land Management, USDA Forest Service, and other Federal agencies. As a true reflection of our commitment to these partnerships, if the winning association cannot attend because of financial concerns, I strongly encourage you to issue invitational travel orders so they may be there with your Corps representative.
4. My POC for this activity is Ms. Heather Burke, National Partnership Program Manager, HQUSACE. Ms. Burke may be reached by phone at (503) 808-4313 or via e-mail at [heather.d.burke@usace.army.mil](mailto:heather.d.burke@usace.army.mil).

FOR THE COMMANDER:

Encl

  
MICHAEL G. ENSICH  
Chief, Operations  
Directorate of Civil Works

## **Excellence in Partnerships Award Nomination Criteria**

**Purpose of the Award** - The U. S. Army Corps of Engineers Excellence in Partnerships Award was created to recognize outstanding contributions of any partner organization which has participated in Corps recreation or environmental stewardship activities and/or projects.

**Eligibility** – Corps partners who have provided substantial support to operations in the recreation and/or environmental stewardship arena.

**Definition – A Partner is** any organization whose partnership with the Corps results in the enhancement of, or contributions to, the Corps mission, particularly in regard to natural resources management.

**Nomination Package** - The nomination package will include the following:

- Corps project name
- Corps point of contact
- Partner's name
- Partner's point of contact
- Corps Project Mailing address
- Corps Project Phone number
- A narrative describing the nominee's accomplishments:
  - Should be a concise description of the nominee's project(s) or efforts that shows why the partner should be recognized.
  - Must address the criteria described below to enable the review committee to easily compare nomination packages.
- The narrative requirements:
  - a maximum of three single-spaced pages
  - using 12 point Times New Roman font
  - 1-inch margins
  - up to four pages of support material, including photographs and letters of recommendation may be attached. Photographs should be digital, at least 300dps and properly identified.
- The entire nomination package will be submitted electronically.

**Nomination Criteria** - Nominations will be judged on the following criteria:

(1) Creativity and Originality - The nominee has shown creativity and originality in serving the public and assisting the Corps in meeting the needs of its customers.

(2) Improvement in Public Awareness - Enhancing the public's awareness of the Corps Recreation and/or Environmental Stewardship missions.

(3) Public Education - Providing members of the public with significant opportunities to acquire the knowledge, values and attitudes related to Corps projects and public lands in general.

(4) Accomplishment of Management Objectives - Accomplishing management goals and objectives and has assisted the Corps in accomplishing work items that could not have been accomplished without the partnership.

(5) Involving Other Partners - The partnership has increased community involvement and understanding of the Corps role in serving the Nation.

(6) Serving Diverse Audiences - The partnership has strengthened and improved the Corps ability to provide good customer service by developing programs that are accessible and sensitive to the needs of diverse audiences.

The nominee's efforts should have been completed within the **preceding two calendar years** and should result in the completion of field level products, projects or programs.

**Nomination Process** – Each MSC will forward one nomination package to Allen Gwinn CENAB-OPF-R (allen.gwinn@usace.army.mil) NLT 15 November 2011. A selection committee will review the nominations and provide a recommendation to the Chief, Operations HQUSACE.

The winner will be honored at the Association of Partners for Public Lands Convention federal agencies award ceremony during the week of March 4-8, 2012. If the partner cannot attend because of financial concerns, the project/district is strongly encouraged to issue invitational travel orders so they may be there with your Corps representative to receive this recognition.