



December 10, 2003

Dear Laura and George:

The U.S. Access Board and the Marina Operators Association of America (MOAA) are joining together on a new initiative to offer training to marina operators on the new ADA Accessibility Guidelines. Training programs will be delivered at state and regional meetings throughout the country by individuals who have been trained by MOAA and the U.S. Access Board on the guidelines. You have been identified as someone in the marina industry with expertise or interest in accessibility who may be interested in serving as a trainer for this project.

If selected as a trainer, you would be expected to conduct approximately 4 training programs held during 2004. You would also be expected to attend a "train the trainer" workshop to be held in Washington, DC on January 20-22, 2004. Your travel and hotel expenses will be paid for by MOAA with a grant from the U.S Access Board.

If you are interested, please respond to this email by contacting [mlivingood@nmma.org](mailto:mlivingood@nmma.org) by Friday, December 12, 2003. Upon reviewing the interested respondents, we will make a selection of 10 qualified participants that will deliver these important workshops to the marina industry.

Thank you for your consideration and best regards,

A handwritten signature in black ink, appearing to read "Jim Frye". The signature is written in a cursive, flowing style with a prominent loop at the end.

Jim Frye