



DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS
WASHINGTON, D.C. 20314-1000

REPLY TO
ATTENTION OF:

CECW-ON

AUG - 7 2003

MEMORANDUM FOR COMMANDERS, MAJOR SUBORDINATE COMMANDS,
CHIEFS, OPERATIONS DIVISIONS

SUBJECT: Final Draft, EM 1110-1-400, Facilities and Service Standards,

1. This memorandum announces field review of the final draft of EM 1110-1-400, Recreation Facilities and Customer Service Standards. A task force, convened in 2000, has conducted a major review and revision of existing guidance regarding design standards for U.S. Army Corps of Engineers recreation sites and facilities, and has also addressed customer service. The existing facilities guidance is dated 1987 and required major revisions to bring it to current standards and improve its utility for field users. The task force developed an initial draft document that received field review in 2001. Following this review of the final draft, the document will be finalized and published.
2. The subject document and related information regarding its development and previous field reviews may be found in PDF format at <http://corpslakes.usace.army.mil/employees/facilities/review-final.html>.
3. Please review the document and provide consolidated MSC comments in both hard copy and electronic (e-mail) format to the task force Chairman, Mr. Michael Miller, CESWL-OP, by 15 September 2003. All comments and suggested revisions, deletions or additions should be identified by paragraph. This will facilitate the task force's consideration and incorporation of input, as appropriate.
4. Point of contact for this action in CECW-ON is Ms. Judy Rice, (202) 761-4751.

FOR THE COMMANDER:

for Lawrence A. Lang
MICHAEL B. WHITE
Chief, Operations Division
Directorate of Civil Works

CECW-ON

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