

Forest Pest Suppression Program Background and Procedures

1. Forest Pest Suppression monies are allocated by Congress to the U.S. Forest Service for the agency's support of forest pest suppression on federal agencies land. The funds are "no year" and can only be used for USFS approved FPS projects.
2. If a project believes they have a pest problem, they should contact the USFS, Attachment (3), to provide survey support and biological assessment to determine if control measures are needed. USFS personnel can also provide training to project personnel, if requested.
3. If a survey indicated a need for control, projects should submit a USFS FS-3400-2 form, Attachment (4), through the chain of command to CECW-CO, POC-Mr. Tim Toplisek. The process, if so desired, can be accelerated by using e-mail.
4. Funding request should be for the cost of contracting the control operation. In house cost such as the cost of pest management and natural resources personnel time to administer and support the operation should not be charged to the project. However, if the project contract support office charges for their services then those costs could be charged to the project as part of the control effort.
5. The CECW-CO forwards all request to USFS Headquarters for approval. The USFS approves a control project based on a biological assessment recommending control measures be applied by evaluating the USFS FS 3400-2 form, and consulting with the local USFS field office.
6. USFS will inform CECW-CO of the approved control projects and their associated funding level. The USFS executes the paper work at the beginning of the second quarter of the applicable fiscal year and instructs the U.S. Treasury to forward the appropriate funding to the U.S. Army. CECW-CO will work with the applicable Army office to transfer the funds down the chain of command to the project.
7. If the funding requested is not fully expended on the project; (for example, the pest population collapsed or weather conditions are unfavorable for control applications during the insect's susceptible stage), **the funds are not available for any other FPS projects unless USFS approval is given in writing.** These remaining funds can only be expended after submitting a FS 3400-2 form for another project and receiving USFS approval in writing.
8. Unused USFS funds remain at the receiving project. These unused "no year" funds are to remain available to the project for identical needs in future years or withdrawn by the CECW-CO FPS Program Manager for use by another project or until the USFS gives approval for use by the installation for a new forest pest control project.

9. Accurate accountability of funds expended is always an integral part of the program. Please note, if you received funding for a project in FY 06, a brief report, Attachment (5), of the accomplishments and funds expended is required to be forwarded through the chain of command to CECW-CO for receipt no later than close of business on 6 October 2006.

End- Attachment (1)

MEMORANDUM OF AGREEMENT

between the

UNITED STATES DEPARTMENT OF AGRICULTURE

and the

UNITED STATES DEPARTMENT OF DEFENSE

for the

**CONDUCT OF FOREST INSECT AND DISEASE SUPPRESSION
ON LANDS ADMINISTERED BY
THE U.S. DEPARTMENT OF DEFENSE**

Suppression of damaging forest insect and disease outbreaks is essential for maintaining the health and productivity of the nation's forests. Annually, insects and diseases kill more trees and reduce forest growth more than all other destructive agents combined. This is a matter of great concern to the administrators responsible for managing and protecting forests on public and private lands.

Section 5 of the Cooperative Forestry Assistance Act of 1978 (16 U.S.C. 2101) authorizes the Secretary of Agriculture to protect trees and forests, wood products, stored wood and wood in use from insects and diseases. This is done directly by the USDA on National Forest System lands and in cooperation with other Federal land managing agencies, the States and private land owners on other forest lands. The Secretary of Agriculture has delegated the responsibility for carrying out the provisions of the Cooperative Forestry Assistance Act to the Forest Service. Annual appropriations, based on estimated suppression costs developed by the Forest Service, the Department of Defense, other Federal agencies, States and other cooperating entities, are necessary to implement this responsibility.

It is Agreed:

1. That the two Departments will, under the legal, fiscal and other limitations governing each, cooperate fully in the planning, coordination and execution of field operations to prevent and suppress damaging forest insect and disease outbreaks whenever it is determined to be necessary.
2. That the guiding principles of this cooperation shall be those established by authorizing legislation, agency policy and other direction specified in the Cooperative Forestry Assistance Act of 1978, the National Environmental Policy Act and the Federal Insecticide, Fungicide, and Rodenticide Act as amended.
3. That the Secretaries of the Department of Agriculture and the Department of Defense shall authorize their respective agencies concerned with the suppression of forest insects and diseases to develop and execute coordinated work programs and projects.
4. That, for coordinating and funding forest insect and disease suppression programs and projects, the Departments will:
 - A. *Responsibilities of the Department of Agriculture, Forest Service:*
 - (1) Designate an office which will be responsible for coordinating activities conducted under this MOA.

Attachment (2)

- (2) Provide overall leadership and coordination for insect and disease suppression activities on forest lands when the activities are financed wholly or in part with Federal funds appropriated under Section 5 of the Cooperative Forestry Assistance Act of 1978 (16 USC 2101).
- (3) To the extent possible, provide technical and financial assistance to agencies of the Department of Defense for forest insect and disease suppression programs and gypsy moth eradication projects on forest lands administered by the Department of Defense.
- (4) Conduct detection surveys and biological evaluations of insect and disease outbreaks on forest lands administered by the Department of Defense.
- (5) Subject to budgetary limitations, annually transfer from the USDA Forest Service, Forest Pest Management to Department of Defense Agencies such finances as are mutually determined as necessary for forest insect and disease suppression on forest lands administered by the Department of Defense. To the extent possible, jointly determine annual suppression funding needs by November 30.
- (6) Assist agencies of the Department of Defense in organizing and performing general forest insect and disease field surveillance on forest lands administered by the Department of Defense.
- (7) Inform local and national Department of Defense personnel of forest insect and disease conditions on other lands that may affect Department of Defense administered land.
- (8) Suppress forest insect and disease outbreaks on National Forest System lands and cooperate with other agencies to suppress forest insect and disease outbreaks which threaten forest lands administered by the Department of Defense.
- (9) Provide training opportunities for Department of Defense personnel in techniques for the prevention, detection and suppression of destructive forest insects and diseases in order to promote forest health.

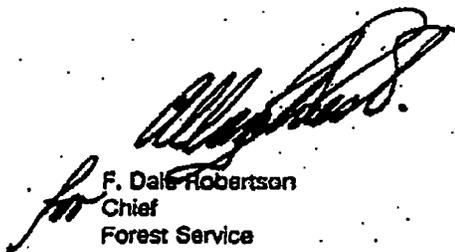
b. Responsibilities of agencies of the Department of Defense:

- (1) Designate an office which will be responsible for coordinating activities conducted under this MOA.
- (2) Notify DoD Agencies that technical assistance is available from the Forest Service and that a biological evaluation or equivalent documentation is required before funds for a forest pest suppression project can be transferred from the Forest Service.
- (3) Facilitate conduct of detection surveys and forest insect and disease evaluations by Forest Service personnel on Department of Defense administered lands.
- (4) Base decisions on whether to implement suppression programs and projects on:
 - (a) An appraisal of current pest infestation significance and projected significance with and without suppression activities. This information, as well as a discussion of alternative pest management tactics, is provided by the Forest Service in a biological evaluation.

- (b) An evaluation of the resources threatened within the context of management objectives.
 - (c) An analysis of possible adverse environmental effects of suppression alternatives.
 - (d) An economic analysis of the proposed action.
- (5) Perform field surveillance and specialized detection surveys as necessary to supplement Forest Service activities.
 - (6) Conduct suppression activities on Department of Defense administered land.
 - (7) Cooperate with other agencies on adjacent or intermingled lands on forest insect and disease surveillance, prevention and suppression activities.
 - (8) Report suppression project accomplishments to the Forest Service by November 1 each year covering all forest insect and disease management expenditures for the previous fiscal year.
 - (9) Participate in an annual coordination meeting with the Forest Service to set priorities for funding proposed forest pest suppression projects.
 - (10) Submit a formal request for forest insect and disease suppression funding to USDA Forest Service by November 15 of each year.

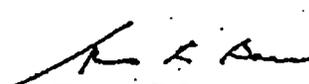
This agreement is effective upon the date of signature by both parties. It defines, in general terms, the basis on which the parties will cooperate and is not a financial obligating document.

This agreement shall continue indefinitely, but may be modified or discontinued at the request of either party. Requests for termination or any change shall be submitted to the other party for consideration not less than 30 days in advance of the effective date desired.



F. Dale Robertson
Chief
Forest Service

Date: November 15, 1990



Thomas E. Baca
Deputy Assistant Secretary
of Defense for Environment

Date: December 11, 1990

**FOREST SERVICE ADDRESSES AND PHONE NUMBERS TO CALL FOR
ASSISTANCE IN CONDUCTING SURVEYS FOR FOREST PEST SUPPRESSION PROJECTS**

WASHINGTON OFFICE
Forest Service-USDA
FHP, YB-2S
PO Box 96090
Washington, DC 20090-6090
Phone (202) 205-1600

Region 4 - Boise Field Office
Forest Service-USDA
Forest Health Protection
1249 South Vinnell Way, Suite 200
Boise, ID 83709
Phone (208) 373-4227

Region 6 - Central Oregon Zone
Forest Service-USDA
Deschutes National Forest
1645 Highway 20 East
Bend, OR 97701
Phone (541)-383-5701

NORTHERN REGION (Region 1)
Forest Service-USDA
PO Box 7669
Missoula, MT 59807
Phone (406) 329-3605

Region 4 - Ogden Field Office
Forest Service-USDA
Ogden Field Office, FHP
4746 S. 1900 E.
Ogden, UT 84403
Phone (801) 476-9720

SOUTHERN REGION (Region 8)
Forest Service-USDA
1720 Peachtree Road, NW
Room 862
Atlanta, GA 30367-9102
Phone (404) 347-2961

Region 1 - Coeur d'Alene Field Office
Forest Service-USDA
Idaho Panhandle National Forest
3815 Schreiber Way
Coeur d'Alene, ID 83814-8363
Phone (208) 765-7342

PACIFIC SOUTHWEST REGION (Region 5)
Forest Service-USDA
NE CA Shared Service Area
2550 Riverside Drive
Susanville, CA 96130
Phone (530) 257-2151

Region 8 - Alexandria Field Office
Forest Service-USDA
2500 Shreveport Highway
Pineville, LA 71360
Phone (318) 473-7286

ROCKY MOUNTAIN REGION (Region 2)
Forest Service-USDA
PO Box 25127
Denver, CO 80225
Phone (303) 275-5026

Region 5 - So. CA Shared Service Area
Forest Service-USDA
San Bernardino National Forest
1824 South Commercenter Circle
San Bernardino, CA 92408-3430
Phone (909) 884-6634

Region 8 - Asheville Field Office
Forest Service-USDA
PO Box 2680
Asheville, NC 28802
Phone (828) 257-4320

Region 2 - Gunnison Service Center
Forest Service-USDA
Gunnison Service Center
216 North Colorado
Gunnison, CO 81230
Phone (970) 641-0471

Region 5 - No. CA Shared Service Area
Forest Service-USDA
Shasta-Trinity National Forest
2400 Washington Avenue
Redding, CA 96001
Phone (530) 242-2336

ALASKA REGION (Region 10)
Forest Service-USDA
3301 - "C" Street, Suite 522
Anchorage, AK 99503-3956
Phone (907) 271-2575

Region 2 - Rapid City Service Center
Forest Service-USDA
Rapid City Service Center
803 Soo San Drive
Rapid City, SD 57702-3142
Phone (605) 343-1567

Region 5 - So. Sierra Shared Service Area
Forest Service-USDA
Stanislaus National Forest Service
19777 Greenley Road
Sonora, CA 95370
Phone (209) 532-3671

NORTHEASTERN AREA
Forest Service-USDA
11 Campus Boulevard, Suite 200
Newtown Square, PA 19073-3200
Phone (610) 557-4139

Region 3 - Arizona Zone Office
Forest Service-USDA
Arizona Zone Office
SW Forest Science Complex
2500 S Pine Knoll Drive
Flagstaff, AZ 86001
Phone (520) 556-2073

PACIFIC NORTHWEST REGION (Region 6)
Forest Service-USDA
PO Box 3623
Portland, OR 97208
Phone (503) 808-2913

Northeastern Area - Durham Field Office
Forest Service-USDA
Louis Wyman Building
Forest Sciences Lab
271 Mast Road
Durham, NH 03824
Phone (603) 868-7709

Region 3 - New Mexico Zone Office
Forest Service-USDA
New Mexico Zone Office
517 Gold Avenue S.W.
Albuquerque, NM 87102
Phone (505) 842-3286

Region 6 - Eastern Washington
Forest Service-USDA
Forest Sciences Laboratory
1133 North Western Avenue
Wenatchee, WA 98801-1229
Phone (509) 664-2777

Northeastern Area - Morgantown Field Office
Forest Service-USDA
Forest Health Protection
180 Canfield Street
Morgantown, WV 26505-3101
Phone (304) 285-1541

INTERMOUNTAIN REGION (Region 4)
Forest Service-USDA
Federal Building
324 25th Street
Ogden, UT 84401
Phone (801) 625-5252

Region 6 - Blue Mountain Zone
Forest Service-USDA
Forest Sciences Laboratory
1401 Gekeler Lane
LaGrande, OR 97850
Phone (541) 962-6455

Northeastern Area - St Paul Field Office
Forest Service-USDA
1992 Folwell Avenue
St. Paul, MN 55108
Phone (651) 649-5262

FOREST PEST MANAGEMENT PROJECT PROPOSAL

(Ref. FSM 3400, Report FS-3400-E)

PART I - REQUESTING OFFICE USE ONLY

1. Region/Area	2. State	3. Fiscal Year	4. Casual Agent	5. Group	6. Landownership (<i>x appropriate box</i>) <input type="checkbox"/> National Forest <input type="checkbox"/> Other Federal
7. Type of Project (<i>x appropriate box</i>) <input type="checkbox"/> Prevention <input type="checkbox"/> Suppression		8. Status of Project (<i>x appropriate box</i>) <input type="checkbox"/> New Project <input type="checkbox"/> Continuing Project		9. Host Protected	
10. Prevention/Suppression Method		11. Pesticide		12. Application Rate	
13. Program Activities (a)	First Year Targets and Costs			Funds Needed in Subsequent Years	
	Units of Work (b)	Unit Cost (c)	Total Planned Cost (d)	FY: Estimated Cost (e)	FY: Estimated Cost (f)
(1) Pretreatment Survey (Acres)					
(2) Treatment (Acres)					
(3) Volume Treated (MBF)					
(4) Volume Removed (MBF)					
(5) Volume Protected (MBF)					
(6) Post-Treatment Evaluation (Acres)					
(7) Environmental Monitoring (Acres)					
(8) Other (Identify)					
(9) Subtotal					
(10) Indirect and service charges (Field) Percent of Subtotal (%)					
(11) Total Field Costs					
14 Proposed By (<i>Signature</i>)		15. Title		16. Date	

PART II - REGION OR AREA USE ONLY

17. Region/Area Indirect and Service Charges Percent of Total Field Costs (%)					
18. Total Project Costs					
19. Approved By (<i>Signature</i>)	20. Title	21. Project Number	22. Date		

PART III - WASHINGTON OFFICE USE ONLY

23. Project Action (<i>x appropriate box</i>) <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	24. Total Funds Allocated			
25. Approved/Disapproved By (<i>Signature</i>)	26. Title	27. Date		

28. Remarks

Previous edition is obsolete

(OVER)

FS-3400-2 (11/82)

INSTRUCTIONS: (Reference FSM (3400) Use this form only for projects on National Forest System and other Federal lands.

1. Region/Area

1 *USFS REGION*

2. State
3. Fiscal Year
4. Casual Agent - Name the insect or disease involved.
5. Group- Indicate insect or disease group into which the casual agent falls. Groups are bark beetle (BB), defoliator (DEF), other insects (01), dwarf mistletoe (DM), oak wilt (OW), other disease (OD).
6. Landownership
7. Type of Project
8. Status of Project
9. Host Protected - Name tree species affected.
10. Prevention/Suppression Method - Specify method to be used.
11. Pesticide - Include trade names of pesticides to be used.
12. Application Rate - If pesticide usage is involved, specify the dosage rate in pounds of active ingredient per unit treated.
13. Program Activities
14. Proposed By - Signature of person initiating the proposal.
15. Title
16. Date
17. Region/Area Indirect and Service Charges - Enter percent of field total cost from block 13(a)(11) and enter the amount imposed against the project at the Regional or Area office level.
18. Total Project Costs - Enter the sum of blocks 13(a)(11) and 15.
19. Approved By - Project proposal must be approved and dated by the Regional Office or Area Office or by their designated representative prior to submission to the Washington Office.
20. Title
21. Project Number
22. Date
23. Project Action
24. Total Funds Allocated
25. Approved/Disapproved By
26. Title
27. Date
28. Remarks

FOREST PEST SUPPRESSION
PROJECT ACCOMPLISHMENT REPORT FY

<u>FIELD PROJECT</u>	<u>PESTS TREATED</u>	<u>ACRES TREATED</u>	<u>PESTICIDE USED</u>	<u>FUNDS ALLOCATED</u>	<u>FUNDS USED</u>
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