

CEXXX-XX-XX

XXXXXXXX/XXXX/12 Mar 01

MEMORANDUM FOR XX-X (XXXXXX)

SUBJECT: O&M Contract for XXXXXXXXXXXX Project

1. Attached is technical evaluation criteria proposed for subject contract solicitation. Statement of Work was forwarded to you recently. The technical evaluation team will be comprised of

XXXXXXXXXX, Park Ranger - XX-XX

XXXXXXXXXX, Park Manager - XX-XX (Chairman)

XXXXXXXXXX, Park Ranger, XX-XX

2. Please advise who in your office will be assigned the solicitation so that we may begin coordinating a schedule for the evaluation process.

3. Contact the undersigned if there are questions.

Encl.  
as

XXXXXXXXXXXXX  
Chairman, Technical  
Evaluation Team