



DEPARTMENT OF THE ARMY  
U.S. ARMY CORPS OF ENGINEERS  
441 G STREET NW  
WASHINGTON, D.C. 20314-1000

MAR 26 2008

REPLY TO  
ATTENTION OF

S: 25 April 2008

CECW-CO

MEMORANDUM FOR COMMANDERS, MAJOR SUBORDINATE COMMANDS

SUBJECT: Request for Nominations for the American Recreation Coalition's Legends Award

1. The American Recreation Coalition wishes to honor an outstanding U.S. Army Corps of Engineers employee with the American Recreation Coalition (ARC) Legends Award. This award is presented annually to recognize an outstanding individual for his/her significant contributions to the enhancement of outdoor recreation resources, facilities and experiences on the nation's public lands. The award winner will be recognized during Great Outdoors Week (9 - 13 June 2008) at a special luncheon ceremony in Washington, D.C. where the award will be presented.
2. Any individual employed by the Corps is eligible to receive the ARC's Legends Award. Please submit nominations (one per Major Subordinate Command) not later than 25 April 2008. The nomination package should describe the significant personal contributions the nominee has made enabling others to enjoy quality recreational experiences in our great outdoors. Evaluation of the nominations will be based upon the individual's extensive and innovative performance using the selection criteria in Enclosure 1.
3. I ask that Major Subordinate Commanders forward their nomination along with supporting documentation as described in Enclosure 2, to Ms. Debra Stokes, Senior Policy Advisor - Partnerships. She is my point of contact on this matter and may be reached at (202) 761-1736.

FOR THE COMMANDER:

Encls

  
DON T. RILEY  
Major General, USA  
Director of Civil Works

**American Recreation Coalition  
Legends Award**

**Purpose and Selection Criteria**

The American Recreation Coalition annually recognizes one individual from each major recreation-related federal agency during Great Outdoors Week, held in June in Washington, D.C. The awards are presented to recognize individual efforts that have expanded and enhanced recreational opportunities through public/private partnerships, or have increased participation in outdoor recreation through innovative programs based upon public/private partnerships. Selection of the agency recipient is the responsibility of each participating agency. Award criteria include:

- 1) Quantifiable improvements in either:
  - a) recreation opportunities (services and/or facilities); or
  - b) participation in recreation by one or more categories of the American public labeled “non-traditional visitors.”

Maximum points: 30

- 2) Reliance upon partnerships with for-profit and nonprofit organizations in the private sector.

Maximum points: 30

- 3) Use of creative solutions and programs, and demonstrated efforts to share news of creative solutions within the agency.

Maximum points: 20

- 4) Community support for the work of this individual, as reflected in awards, roles on community boards and committees, etc.

Maximum points: 20

The recognition process will be conducted in two phases. Phase One will involve showcasing the Legends Award winners at the Sheldon Coleman Great Outdoors Award Celebration. Phase Two, the actual recognition ceremony, will take place during a special function featuring key senior officials from each of the agencies and the Executive Branch.

**American Recreation Coalition  
Legends Award**

Supporting Documentation

Nominations will be evaluated on the basis of content that should concisely describe specific accomplishments.

To assist with the evaluation process and award presentation, the following must be included with the nomination submission:

1. A three-page description of the nominee's achievements. Margins will be 1-inch and print type will be Times New Roman, 12 point.
2. A proposed citation that may be read at the award ceremony.
3. A 100-word summary of the achievement of the individual suitable for use in preparing a news release.
4. A color, digital photograph of the nominee in high resolution suitable for publication.

The entire nomination package will not exceed five pages.

Nomination package and supporting MSC documentation will be submitted electronically to [debra.j.stokes@usace.army.mil](mailto:debra.j.stokes@usace.army.mil).