

Notes from Teleconference, 31 Aug 05, 1430 hrs EDT

1. MKJ call Bill Jackson or John Bramblet concerning uniforms needed for the Safe Self video production.
2. MKJ contact Ralph Allen to see if he is still available for the TSP video for the NRM Course. Need to find out when he is available in the next month and get a copy of his outline for Cheryl to do scripting from.
3. Lacy & I pick some folks for the talk about your jobs video portion of the Course. (Dwight Beall for sure.)
4. MKJ contact Jenny Dickerson concerning the administrative side of the course website upkeep.
5. Will continue to keep two place holders in the course for the above videos.
6. Cheryl will write the script on the purposes and goals of the PMBP culture and how the NRM community ties in with PMBP, instead of using a video of the Gen.
7. Answer to Cheryl's questions in her email dated 30 Aug 05, 1239 hrs.
 - Clarification of Student Data collected during the log-in and password creation.
 - Name
 - Work Address
 - Work Zip Code
 - Work Telephone Number
 - Last 4 digits of SSN
 - Organization Code (Students new to the Corps will most likely have to ask someone for this, but that is part of the training.)
 - Supervisor's name
 - Supervisor's email address
 - Screen Captures of Secure Web Sites – Lacy will provide new links to Cheryl.
 - Course 1 – Employee Benefits and Career Management Questions
 - Screen #8 – Topic #6 – myPay: Drop the question. It is no longer relevant at this time.
 - Screen #12 – Topic #3 – IDP: Lacy is sending a new link.
8. Lacy and I owe review back to Cheryl on 5-7 before then end of next week and complete review of Course 8 before Nov 05 meeting.